

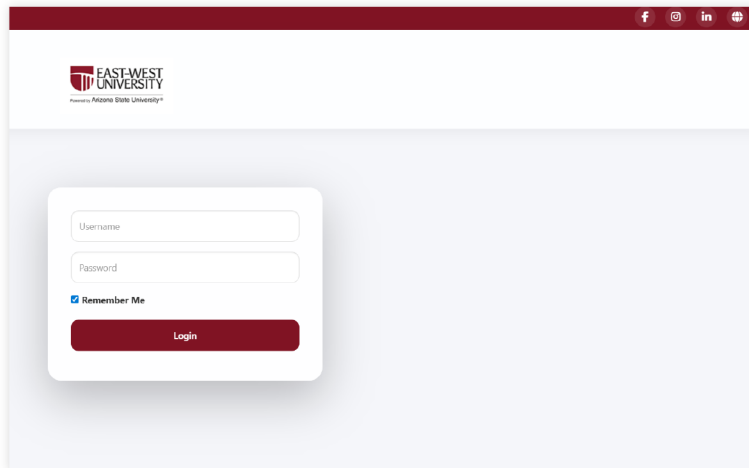
ELECTRONIC LIBRARY USER GUIDE

ACCESSING THE ELECTRONIC LIBRARY

STEP 1

LOG IN

ENTER YOUR UNIVERSITY EMAIL ADDRESS AND PASSWORD.
UNIVERSITY CREDENTIALS ARE REQUIRED TO ACCESS THE PLATFORM.

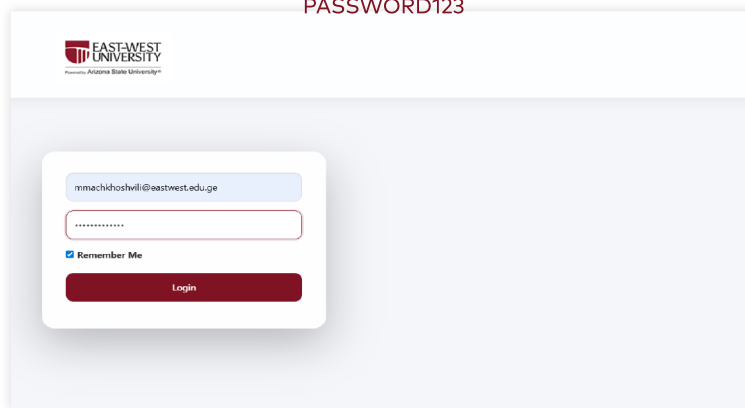


The screenshot shows the login interface of the East-West University library. At the top, there are social media icons for Facebook, Instagram, LinkedIn, and a globe. Below the university logo, there is a login form with two input fields: 'Username' and 'Password'. A 'Remember Me' checkbox is checked. A red 'Login' button is positioned below the form.

STEP 2

AUTHENTICATION

ENTER THE SHARED LIBRARY PASSWORD:
PASSWORD123

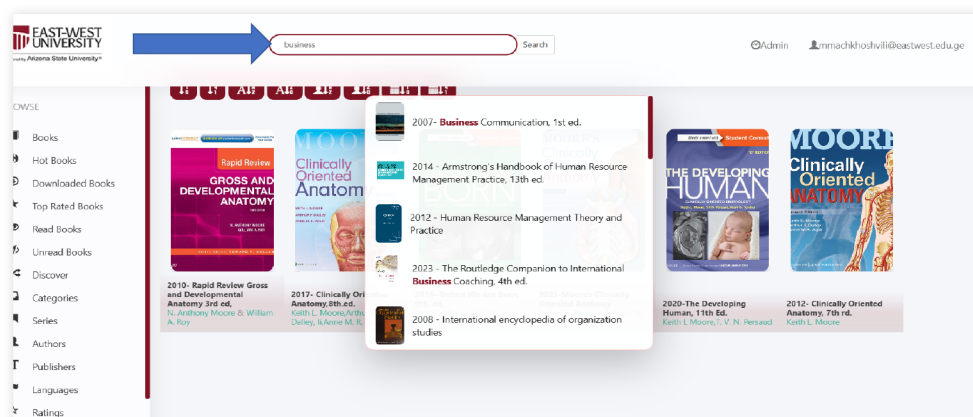


The screenshot shows the authentication step of the login process. The email field is pre-filled with 'mmachkhoshvili@eastwest.edu.ge'. The password field contains a series of dots. The 'Remember Me' checkbox is checked. A red 'Login' button is at the bottom of the form.

STEP 3

SEARCH FOR RESOURCES

USE THE SEARCH BAR TO FIND BOOKS BY:
BOOK TITLE
AUTHOR NAME
SUBJECT AREA

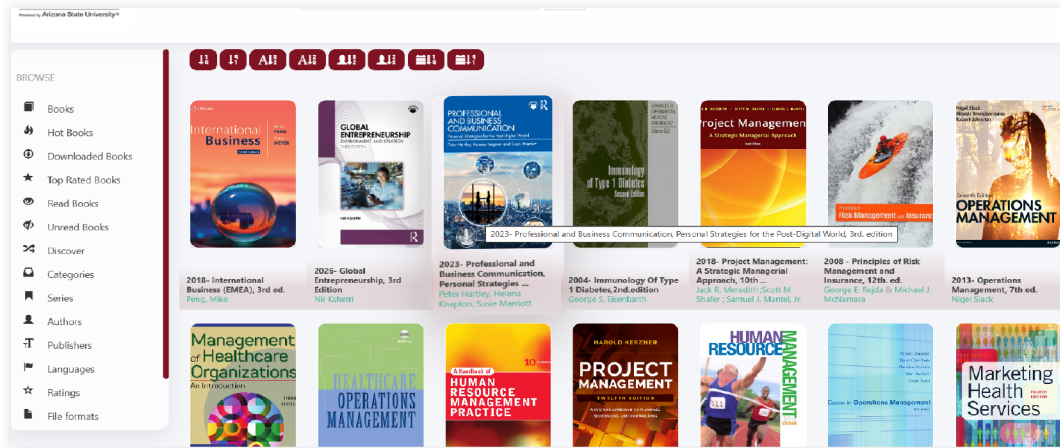


The screenshot displays the library's search results page. A search bar at the top contains the word 'business'. Below the search bar, a list of search results is shown, including book covers and titles such as '2017- Business Communication, 1st ed.', '2014 - Armstrong's Handbook of Human Resource Management Practice, 13th ed.', '2012 - Human Resource Management: Theory and Practice', '2023 - The Routledge Companion to International Business Coaching, 4th ed.', and '2008 - International encyclopedia of organization studies'. A sidebar on the left provides navigation options like 'Books', 'Hot Books', 'Downloaded Books', 'Top Rated Books', 'Read Books', 'Unread Books', 'Discover', 'Categories', 'Series', 'Authors', 'Publishers', 'Languages', and 'Ratings'. A blue arrow points to the search bar.

STEP 4

BROWSE RESULTS

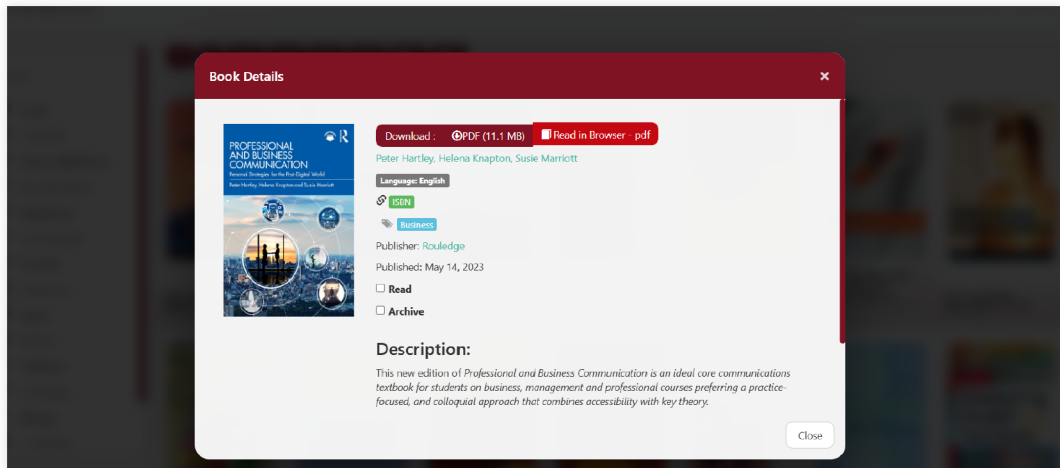
AFTER ENTERING YOUR SEARCH QUERY, THE SYSTEM WILL DISPLAY A LIST OF RELEVANT BOOKS. SELECT ANY TITLE TO VIEW THE RESOURCE.



STEP 5

OPEN THE BOOK

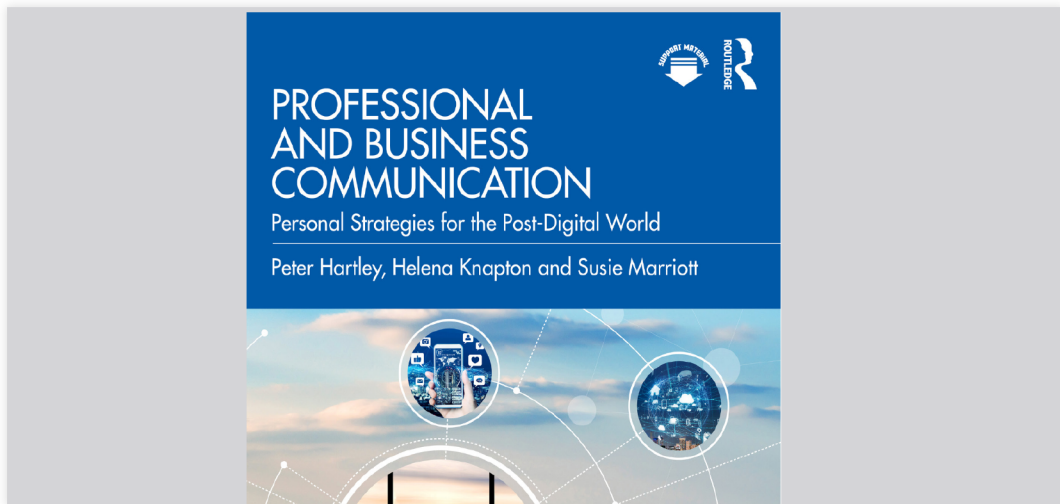
CLICK ON THE HIGHLIGHTED BUTTON TO ACCESS THE SELECTED PUBLICATION.



STEP 6

READ ONLINE

THE BOOK OPENS IN READING MODE. RESOURCES ARE AVAILABLE FOR ONLINE READING ONLY.



**EAST WEST UNIVERSITY ELECTRONIC LIBRARY
ACCESS ACADEMIC RESOURCES ANYTIME, ANYWHERE.**